Transition Calendar of Events
Class of 2019 - 203 Students
Floor Meetings - 6th period 11:54-12:35

Month/Date/Time	Activity	People	Agenda	Next Steps
September 24, 2014 1:30-2:30	Transition Planning Meeting	8th & 12th principals 8th & 12th counselors Learning Center Director	Plan for 2014-2015 transition from WMS to CHS	Finalize Calendar and distribute
October 23, 2014 12:06-12:35 Snodgrass Room - 8th grade floor	CHS to attend WMS Floor Meetings	8th & 12th principals 8th & 12th counselors Learning Center Director 8th grade teachers	• Review transition activities • Review Calendar • Explore what teachers/students need from the process • Support Spreadsheet, seek input	Share date for next meeting and agenda
Saturday, Nov 15, 2014 11-1pm	CHS Open House for 8th grade families	CHS Building Principal CHS Grade Level Principal, 12th grade counselor, Counseling Director, Athletic Director, Activities, Director, Link Crew/Student Ambassadors	Short Presentation, Student Panel, FAQ's, and Building tours for any interested family from WMS and community	
November 20, 2014 11:54-12:35	Request student information from the 8th grade teams	8th Grade Teachers 8th/12 Grade Counselors Learning Center Director	• Share document to record students' support needs • Discuss Course Recommendation process	Request information be return to 12th grade counselor by December 19. Send reminder email regarding deadline for course recommendations.
November 20, 2014	Counselor discussion regarding 504s	8 & 12th counselors	Discuss student's Section 504 Plans	
November 20, 2014	Reading Specialist meeting	8th& 12th counselors, Learning Center Director, WMS/CHS Reading Specialist	Discuss Reading Supports for students	
November 20, 2014	Document Editor Meeting	8 & 12th grade counselors Learning Center Director One person from each dept at WMS	Share final version of Support Spreadsheet	Conduct same meeting with CHS department doc editors

Transition Calendar of Events
Class of 2019 - 203 Students
Floor Meetings - 6th period 11:54-12:35

December 2014 **TBD -** *Mark to schedule*	Introduction of Transition Process to students	12th and 8th counselors	• 5-20 minute presentations • Importance of 8th grade year for success in high school • Transition activities	Bring non-consumable treat
January 9, 2015 (1st Choice) **January 13, 2015 (2nd Choice)**	Specialist Meeting - Mark will coordinate once the names and date/time are received from Tobie	Learning Center Director; 8th and 12th grade counselors, CHS Counseling Director, 8th and 12th grade principals, WMS/CHS SSD representative, WMS/CHS reading specialist, WMS writing interns, gifted teachers, CHS Math Rep, WMS/CHS gifted specialist	Review and discussion of student information, registration process, and course recommendations specific to SSD students, students with 504 Plans, gifted students, reading specialist, math placement	
Jan - May	IEP and 504 Meetings	12th grade principal, counselor, and CHS SSD Representative WMS Team	IEP Transition 504 Transition	
January 15, 2015	8th Grade Curriculum Night	CHS Staff	Individual departments inform 8th grade families about curriculum available at CHS	
January 21, 2015 **12:00pm**	CHS Musical Dress Rehearsal 12:00 pm *Into the Woods*	8th grade	WMS to order buses	
January 26--28, 2015 ***TBD - WMS will help in scheduling***	Presentation to 8th grade classes about CHS registration	12th grade counselor, WMS Math Classes	Use guided notes and worksheets to explain registration and Program of Studies	
January 26, 2013 **7:30pm-9:00pm** **Mark sending an email to introduce Tobie to parents to then schedule meeting.**	Parent Connections informal discussion with 8th grade parents	8th and 12th grade counselor Flora Dulle	Follow up after CHS Curriculum Night at Wydown MS	
January 31, 2015 **Via E-mail**	Request for Subject Managers to have course recommendations to	WMS Departments: English, Science, World Language, and Math	Will send email to all WMS Departments in November and on January 28 to remind	

	CHS for registration			
February 2-12, 2015 - Deb (WMS) and Pat (CHS) will coordinate schedules	10 minute appointments to answer all registration questions	12th grade counselor 8th grade students	Finalize course selection	
March-May	8th Grade Team Meetings-when invited	12th grade counselor Learning Center Director		
March 25, 2015	CHS Course Selection Verification sheets mailed home. 8th graders notified about class placements	CHS Counseling Department CHS Building Principal sends a letter to all 8th grade families outlining students' placement in English, Math and Science		
Mid March	SSD Case Managers assigned to incoming Freshman/ LC QUEST referrals	SSD Department 8th and 12th grade counselors present potential QUEST students	Master Schedule must be complete for Case Managers to be assigned	
April - TBD Encourage an evening meeting in the Black Box Theater	Parent Connections -Informal Q & A with 8th grade parents	8th and 12th grade counselors, 8th and 12th grade principals	Social/Emotional aspects of transition Support systems at the high school	
April - will talk with KHM	EL Transition Meeting	EL Teachers CHS/WMS, 12th and 8th grade counselors		
April 29, 2014	8th graders visit CHS	8th graders, 8th and 12th grade counselors Presentation: *8th and 12th grade principals, 9th grade teachers, Student Activities Director, Athletic Director*	12th grade counselor will create the schedule for this to take place.	
May 1, 2015	Deadline for request to change placement or elective courses	12th grade counselor		
May 2015	Fall IEP Transition Meetings	SSD Case Managers from CHS and WMS 8 & 12th grade	For Fall IEPs ONLY - Transition meeting to review goals and	

Transition Calendar of Events
Class of 2019 - 203 Students
Floor Meetings - 6th period 11:54-12:35

		counselors Parent(s)/Guardians	accommodations	
End of Year	WMS SSD files delivered	SSD Department, 12th grade principal and counselor SSD Case Managers	WMS SSD case managers go to CHS to deliver files and discuss remaining issues with 9th grade case managers	
End of Year	Final Transition Issues	8th grade counselor 12th grade counselor	8th grade counselor goes to CHS to discuss remaining transition issues with 12th grade counselor	
August 2015	SSD Students Visit CHS	SSD Department and incoming 9th grade students	Schedule time during Freshman Orientation for Case Managers to meet with their students, ask questions, etc.	
September 2015	CHS Freshman Parent Night	CHS Staff	Event happens before Open House	